

Mobile App Step-By-Step Guide to Giving

GIVE:

Please note that when this option is chosen, it will open up another application. You will no longer be in F1 Go but into a new application, F1 Giving. This allows for increased security. No one will have access to your personal financial information. Once you enter your chosen form of payment, the system will encrypt the information so only the last 4 digits of the account number will be seen.

- Click "Give"
- Enter the amount you wish to give
- Select the method that you wish to pay. Or, choose "Add new payment methods"
 - Choose "Credit/Debit Card" or "Bank Account."
 - Enter the information
 - Click "Save"
- Choose the "Fund" that best fits your needs. If the fund you are looking for is not available, consider that it requires a form. For example, if you are setting up your youth for LMP, it must have a form to accompany the payment. If you go through the website firstchurchspringdale.org, all sign-ups will lead you to a form and the giving will be attached. You won't have to go through two different processes, they are all together. Sometimes, we required information before we accept a payment for a specific program like VBS, women's Retreats, LMP, etc.
- If you want to choose recurring, DQ click "Setup recurring gift."
 - Choose the "Frequency" you want to give by clicking "Weekly," "Biweekly," or "Monthly."
 - Choose the date you wish to start by using the calendar.
 - Click "Next."
 - If everything looks correct, click "Give." Your recurring gift will continue until you stop it. Please note, if you want to set up a specified timing of a gift, please do so on a desktop. This will allow you to give a specified frequency for a specified amount of time. For example, it will allow you to give \$100 every week for 52 weeks and then will automatically stop. If you want to recurring gift to continue until you log in and stop, then using this app is effective.
- If you want this not to recur but be a one time gift, do NOT click "One Time."
- Click "Next." **Please note that when this option is chosen, it will open up another application. You will no longer be in F1 Go but into a new application, F1 Giving. This allows for increased security. No one will have access to your personal**

financial information. Once you enter your chosen form of payment, the system will encrypt the information so only the last 4 digits of the account number will be seen.

- If everything looks correct, choose "Give."
- A confirmation email will be sent.

GIVING HISTORY:

To review your giving history, historical pledges, or to view a specific gift, click on your name that is listed below "Check In" and "Give." This will bring you to the details of your account showing the family members listed, phone, email, and address. Simply click "Giving" beside the "Details" to move to your giving information.

- Click "Giving"
- Scroll down to view recent giving, full giving history, pledges, as well as your payment methods and any recurring gifts that are set up. This will show only current recurring gifts.
- To print any giving statements, you must use a desktop and follow the desktop instructions.

If you have any questions or concerns, please call the church office at (479)751-4610.